




Adopt A River School 2007-8 School Year Grant

Thanks to generous grants from the McDougal Foundation and Chicago Public Schools Service Learning and support of Friends of the Chicago River, each participating **Adopt A River School can receive up to \$300 dollars** for related expenses during the **2007/8 school year**. Requests coming from all or most of the teachers at a school are given preference to those coming from individual teachers alone.

Type of items that can be included in the request: new equipment, replacement supplies, and busses needed for your Adopt A River School program.

Funding will work as a reimbursement, with the following process:

- 1) Fill out the Adopt A River School Grant Request form and email or fax to skerlow@chicagoriver.org or (312)939-0931. If you have not filled out and turned in your AARS Planning Document and Service Learning Evaluation 2006/7, please include with your grant application.
- 2) You will receive a call within two weeks to let you know if your request has been or needs modification. Once the request is approved you will receive a signed copy of your request. The signed copy means that your request has been approved.
- 3) Make your purchases, and save your receipts.
- 4) Mail in the following by May 30 2007:
 - a. An invoice and copies of your receipts, making sure it is clear what everything is for. If there have been any changes from your initial requests, make sure to explain. Better yet, call or email when you find out that there will need to be changes.
 - b. Evaluation and Documentation
 - i. School Service Learning Documentation form – one per school
 - ii. Student Evaluations – one classroom
 - iii. Teacher Evaluations – one from each participating teacher
 - iv. Service Learning Evaluations 2007/8 – one from each participating teacher

Friends of the Chicago River

ADOPT A RIVER SCHOOL

Grant Request 2007/8

School Name: _____

Contact Teacher Name: _____

Contact Teacher Phone Number: _____ Email: _____

Participating Teachers: _____

Grant Request Total: \$ _____

Name of Item	Quantity	Total Cost	Describe Need for Item	Teachers Benefiting

 Signatures of participating teachers

 Sasha Kerlow

 Date